



Built in 1927, the Hocker Motors Building (later occupied by Pat Murphy Motors) is one of a few remaining post-Victorian commercial spaces in Durango. Slated for demolition in 1996 to make way for a municipal parking lot, the City of Durango and Durango Arts Center partnered to purchase and restore the 14,000 square foot building into the community arts center, venue and gathering space it is today. Each year, DAC is proud to serve as a professionally managed, dynamic facility for the benefit of over 50 businesses, individuals and community organizations and their performances, film screenings, concerts, fundraisers, workshops, classes, art parties and other special events.

Within the Durango Arts Center is the Barbara Conrad Gallery, Dorothy C. Bickel Dance Studio, Community Arts Theater, Art Library and Education Studio. These spaces are available for rent to community members and community organizations. DAC Members receive discounted rates for the dance studio, education studio, art library and gallery. Non-profit, education and commercial rates are available for rentals in the theater.

All rentals are done on a first-come-first-served basis, and are not secured until a signed contract, rental deposit and damage deposit have been received.






- All rentals are required to provide a [Certificate of Insurance](#) prior to their event.
- All wine, beer, and liquor must be purchased and distributed by DAC Bar Staff.
- All rentals are required to review and sign off on the Rules and Procedures.

The DAC offers Box Offices Services to theater rentals with completion of the Box Office Services Agreement. Additional fees do apply for Box Office Services. The Box Office is open Tuesday-Saturday 10AM-5PM at 802 East Second Avenue in Downtown Durango or by phone at 970.259.2606. Tickets are available 24/7 at [durangoarts.tix.com](http://durangoarts.tix.com).



## RENTAL INFORMATION

Hosted within the DAC:

SPACE	SPECIFICATION / USE	PRICE	CAPACITY
Theater 	Meetings, Performances, Screenings, Presentations  3,000 SQFT	Commercial \$700  Non-profit \$500  (Up to 8 Hours)	<b>196</b>
Gallery 	Receptions, Parties  1,500 SQFT	Non-Member \$100  Member \$75  Per Hour	<b>105</b>
Dance Studio 	Classes, Workshops  700 SQFT	Non-Member \$20  Member \$18  Per Hour	<b>35</b>
Education Studio 	Meetings, Classes, Paint Parties  1,100 SQFT	Non-Member \$30  Member \$25  Per Hour	<b>18</b>
Art Library 	Meetings, Classes  250 SQFT	Non-Member \$18  Member \$15  Per Hour	<b>12</b>



## RENTAL INFORMATION

### FRONT OF HOUSE (FOH) THEATER RENTAL - MEETING • PRESENTATION

**\$250** Non-profit (La Plata, Montezuma, San Juan Counties)

*Up to 4 Hours, **BEFORE 3PM***

**\$400** Commercial

The Durango Arts Center will provide one Technical Staff to assist with the set-up and strike (take down) of the event. Additional staff may be determined necessary based on the complexity of your technical needs and set-up.

1. Use of the "Front of House" seating area (Red curtain closed)
  - (a) Seating set to the specifications of the user, maximum capacity 196
  - (b) Additional charges for special set-ups\*
    - Use of available DAC tables and black tablecloths. (Up to 3 Tables)
    - \$8.00 for each additional Table/Tablecloth requested.
2. Use of Digital Projector and Screen - **\$35 (Authorized personnel only)**
  - (a) Projector and Screen include:
    - HDMI, VGA, COMPONENT connections
    - Wireless/Bluetooth "Clicker"
    - DVD, Blu-Ray or Media File. **(Computer provided by DAC upon request)**
  - Podium/Lectern
3. Use of House Sound System - **\$25 (Authorized personnel only)**
  - 1/8" Auxiliary inputs, into computer, or tablet
  - One (1) Wireless Handheld Microphone
  - Wired Microphones upon request.

\*Additional Hospitality Services available upon request. Additional fees will apply.



## RENTAL INFORMATION

### THEATER RENTAL - PRESENTATION • FILM • EVENT • PRODUCTION

**\$500** Non-profit (La Plata, Montezuma, San Juan Counties)

*Up to 8 Hours*

**\$700** Commercial

The Durango Arts Center will provide one Technical Staff member to assist with the set-up, run and strike (take down) of the event. Additional staff may be determined necessary based on the complexity of your technical needs and set-up. If your event is planned to have a "Double Showing" (two screenings or two sessions, in one day), DAC personnel will be scheduled to clean between the sessions. A minimum of 45 minutes must be provided between sessions to allow DAC Staff to clean (*45 minutes begins after audience vacates from first session*).

1. Use of the "Front of House" seating area, stage, and backstage areas.
  - (a) Seating set to the specifications of the user, maximum capacity 196
  - (b) Additional charges for special set-ups\*
    - Use of available DAC tables and black tablecloths (*Up to 3 Tables*)
    - \$5.00 for each additional Table/Tablecloth requested.
2. Use of Digital Projector and Screen **(Authorized personnel only)**
  - (a) Projector and Screen include:
    - HDMI, VGA, COMPONENT connections
    - Wireless/Bluetooth "Clicker"
    - DVD, Blu-Ray or Media File. **(Computer provided by DAC upon request)**
    - Podium/Lectern
3. Use of House Sound System **(Authorized personnel only)**
  - 1/8" Auxiliary inputs, into computer
  - CD Player and Cueing Unit
  - RCA Connectors L/R Stereo, for DVD and BluRay
  - Up to two (2) Wireless Handheld Microphones
4. Use of Lights and Lighting Board **(Authorized personnel only)**
  - Use of standard Rep Plot, in front of the Red Curtain
  - Use of Light Board preset cues and sub masters



## RENTAL INFORMATION

### EXTENDED TERM RENTAL - EVENT • PRODUCTION

Non-Profit <i>(La Plata, Montezuma, San Juan Counties)</i>	Commercial
Rehearsals \$250 <i>(Up to 8 hours)</i>	Rehearsals \$450 <i>(Up to 8 hours)</i>
Build / Set-up \$250 <i>(Up to 8 hours)</i>	Build / Set-up \$450 <i>(Up to 8 hours)</i>
Hang & Focus \$300 <i>(Up to 8 hours)</i>	Hang & Focus \$500 <i>(Up to 8 hours)</i>
Tech/Dress Rehearsals \$400 <i>(Up to 8 hours)</i>	Tech/Dress Rehearsals \$600 <i>(Up to 8 hours)</i>
Performances \$500 <i>(Up to 8 hours)</i>	Performances \$700 <i>(Up to 8 hours)</i>

**\$100 Per/Hour for each hour over 8**

### **Final price determined on technical needs and schedule submitted**

The Durango Arts Center will provide one Technical Director to supervise with the set-up, run and strike (take down) of the event. Schedules of the proposed install, run, and strike must be submitted and approved by DAC Technical Director. Additional staff may be determined necessary based on the complexity of your technical needs and set-up. If your event is planned to have a "Double Showing" (two screenings or two sessions/runs, in one day), DAC personnel will be scheduled to clean between the sessions. A minimum of one (1) hour must be provided between showings to allow DAC Staff to turnaround for the second event.

1. Use of the "Front of House" seating area and stage, plus dressing rooms and backstage areas.
  - (a) Seating set to the specifications of the user, maximum capacity 196
  - (b) Additional charges for special set-ups\*
    - Standard Set-up 184 seats 46 Cabaret Tables (Diagram A)
    - Use of available DAC tables and black tablecloths. (Up to 3)
2. Use of Digital Projector and Screen **(Authorized personnel only)**
  - (a) Projector and Screen include
    - HDMI, VGA, COMPONENT connections
    - Bluetooth Wireless "Clicker"
    - DVD, Blu-Ray or Media File. **(Computer provided by DAC upon request)**
3. Use of House Sound System **(Authorized personnel only)**
  - 1/8" Auxiliary inputs, into computer
  - CD Player and Cueing Unit
  - RCA Connectors L/R Stereo, for DVD and BluRay
4. Use of Lights and Lighting Board **(Authorized personnel only)**
  - Use of DAC Lighting Inventory for Specialized/Custom Lighting Plot
  - DAC approved lighting technicians, for Hang and Focus
  - Use of DAC Light Board. Authorized personnel can program Light Board for Tech and Run
  - Use of available Gel Stock



## **RENTAL INFORMATION**

### **Available for an additional fee:**

#### **Additional Labor Charges:**

- Professional Live Mixing Engineer - TBD
- Lighting Design - \$22 per/hour
- Lighting Technician - \$16 per/hour
- Spot Light Operator - \$16 per/hour
- Stage Manager - \$20 per/hour
- Stage Hands - \$14 per/hour
- Security - \$250 per event/showing (Up to 3 Security Guards)
- Event Planning - \$25 per/hour

#### **Additional Resources:**

- 3' x 6' Rectangle Table - \$3 per table (3 tables included in rental fee)
- Table Clothes (Black) - \$2 (3 tablecloths included in rental fee)
- 6' Round Table (Special Set-up) - \$75 (Banquet Set-up)
  - ♦ Thirteen (13) 6' round tables; Seating Total: 98 (Table cloths included)

#### **Additional Technical Resources:**

- Wired Handheld Microphone - \$10 each
- Wireless Handheld Microphone - \$20 each
- Wireless Body Pack Microphone & Headset - \$30 each **(Requires additional \$250 Deposit, or Credit Card)**
- Digital Projector (Presentation) - \$35
  - Bluetooth/Wireless "Clicker"
- Digital Projector (Film/Video) - \$35
- Spotlight - \$25 per day or \$60 for "The Run"
- 9' Baldwin Grand Piano - \$125 Usage Fee
- Backline Equipment - TBD (Available via Music Masters or Katzin Music)
- PA System Set-up in Gallery - \$30

#### **Bar & Hospitality Resources:**

- Champagne available upon request.
- Gallery Bar Service - \$35 (Up to 4 Hours)
  - Includes Cabernet and Chardonnay Wine
  - Stella Artois, Stella Cidre, Budweiser, Coors Lite
  - Steamworks cans upon request
- Coffee & Pastries - Available upon request